

HKTA YYI Shek Wai Kok Primary School
2022-2024 Incorporated Management Committee (IMC)
Notice of Nomination of Parent Representative (PTA202201006)

4th January, 2022

Dear Parents,

As the 2-year tenure of IMC parent representative will be expired in March, 2022, we are pleased to invite parents to participate in the new term parent manager election. Details are as follows:

1. Duty of Parent Manager: Engaging in School Management Committee affairs to facilitate school development;
Attending School Management Committee conferences (will usually be carried out after school or at weekends)
2. Eligibility of Candidates: Parents or guardians of our school students
3. Quota & Tenure: **One Parent Manager** (Candidate with highest votes)
One Substitute Parent Manager (Candidate with second highest votes)
2-year tenure
4. Method: Parents who are interested in participating in the election please complete the form below and submit it to class teacher.
5. Nomination Period: **4th January, 2022 – 10th January, 2022**
6. Date of Election: **28th January, 2022 (Friday)**

Chairperson of Parent-Teacher Association: Li Sze Yiu
Principal of HKTA YYI Shek Wai Kok Primary School: Mak Yee Wah

Reply (PTA202201006)

I, _____, **am interested in** participating in the (2022 – 2024) IMC Parent Representative election.

am not interested in participating in the (2022 – 2024) IMC Parent Representative election.

Parent's Signature: _____

Parent's Name: _____

Class: _____ ()

Student's Name: _____

Contact Number: _____

___ / ___ / 2022

Parents who participate in election please fill in the followings: (Information below will be used openly for election purposes)

Name of Candidate: _____ Gender: _____ Educational Attainment: _____

Reason(s) to participate in the election: _____

Others: _____