

HKTA YYI Shek Wai Kok Primary School (202111079)
Notice of Online Parent-Teacher Meeting (Primary 2 to Primary 4)

22nd November, 2021

Dear Parents,

In order to strengthen the connection between parents and school, facilitate home-school cooperation and deepen understanding on student's learning situation, there will be a Parent-Teacher Meeting on **4th December, 2021 (Saturday)**. Due to the pandemic, such meeting will be held **online**. In addition, the First Term Examination Report will also be distributed on **3rd December, 2021 (Friday)**.

Class	Student's Name	Time

***Related links will be sent via Intranet later**

Best Regards,



Principal: _____

Mak Yee Wah



Reply (202111079)

Dear Principal,

I ***(can / cannot)** participate in the Online Parent-Teacher Meeting on 4th December, 2021.

(I would like to change the date & time of meeting. Date: _____ Time: _____)

Student's Name: _____ ()

Class: _____

Parent's Signature: _____

Contact Number: _____

** Delete if inappropriate*

Please provide another date & time if you cannot attend the meeting on 4th December, 2021