

**HKTA YYI Shek Wai Kok Primary School**  
**Notice of Purchase of 2021 – 2022 2<sup>nd</sup> Term Textbooks and Workbooks (202111066F)**

15<sup>th</sup> November, 2021

Dear Parents,

In order to get prepared for the 2nd term curriculum, purchase of textbooks and workbooks will be conducted by The Commercial Press (to be handled before Christmas holiday). For a detailed book list, please refer to the 2nd term book ordering form (colour-printed) which will be distributed by the class teacher. Details are as follows:

On the book collection day, parents or students are advised to bring their own bag to carry. If there are any problems on the books, immediate replacement can be made on the same day. Please be reminded that the **receipt should be kept properly.**

Items		Details
<b>1. Purchase Methods</b>	A. Purchase on parent's own	Please bring your own book ordering form to purchase required books at other bookstores before <b>15<sup>th</sup> December, 2021</b>
	B. Entrust bookstore to purchase	To be brought home by students: Book ordering form. Referring to the form, please settle payment and submit the corresponding bank deposit slip / payment receipt as well as the book ordering form to class teacher <b>on or before 22<sup>nd</sup> November, 2021 (Monday)</b>
		If parents are to conduct the purchase at school: Please inform class teacher using page 12 or 13 in the handbook
<b>2. Date and Time of Book Collection</b>		<div> <b>Date :</b> 15<sup>th</sup> Dec 2021  <b>Time :</b> 9:00 am to 2:00 pm  <b>Venue:</b> G/F covered playground (please bring your own reusable bag to carry)   <b>** Pre-ordered textbooks will be distributed by teachers during class. Parents can also choose to purchase in person at school on the specified date and time.</b> </div> <div> If school suspends due to adverse weather, it will be postponed to:   <b><u>Primary 1 to 6</u></b>  <b>Date :</b> 16<sup>th</sup> Dec 2021  <b>Time :</b> 9:00 am to 2:00 pm  <b>Venue:</b> G/F covered playground </div>
<b>3. Payment Methods</b> (**No refunds after payment submission)		<p>If you wish to purchase the textbooks at school, please pay via one of the methods below, and return the <b><u>Original</u></b> of the receipt with this form to the school before the designated date.</p> <ol style="list-style-type: none"> <li><b>Bank Deposit</b> Bank of China Acc. No.: 012-875-2-041593-2, SUP Retail (Hong Kong) Limited</li> <li><b>Bill payment service at 7-Eleven outlets</b> Pay with the barcode shown at upper right corner of this form at any 7-Eleven branches.  <b>** Please make sure that the payment amount is correct.</b>  <b>** Please write the student's name, class, and contact tel. no. at the back of the receipt.</b>  <b>** Please keep the bank deposit slip / 7-Eleven payment receipt properly. In case of loss or damage of the receipt, a proof of payment from the bank/7-Eleven would be required and is to be obtained from by the customer. All the charges and possible losses are to be borne by the customer.</b> </li> </ol>
<b>4. Arrangement of Owed Books</b>		Books that have not yet been published at the time of textbook collection will be distributed at school when the new school term commences.
<b>5. Others</b>		i. The book selling arrangement is for your convenience. Parents may decide whether to make use of this service or to obtain books from other bookshops. ii. It is not compulsory to buy the complete set of books. You may order partially based on your own needs. iii. Students will receive an original receipt once the purchase is made from SUP Retail (Hong Kong) Limited. iv. To be environmentally friendly, please bring your own bag. \$1.0 would be charged for each plastic bag. v. If there are any printing or binding problems, it can be replaced on the book collection day.

**Please call the customer service hotline for replacement if such problems are found afterwards.**

- vi. For any enquiries or if any additional books are required after the book selling date, please WhatsApp our service hotline **5100 2625 (Service Hours: Mon-Fri: 10am-6pm)**
- vii. Books with “Reprinted with minor amendments” are not the new edition. You may choose to buy the “Reprinted with minor amendments” books or use earlier editions from previous years. The amendments made in these books can be found in the Corrigenda Column in the Recommended Textbook List (RTL) <http://www.edb.gov.hk/rtl/>

**\*\*Remark: No refunds will be arranged once the payment is submitted**

Best Regards,



Principal: Mak Yee Wah

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**Reply**(202111066F)

Dear Principal,

I acknowledge the Notice of Purchase of 2021 – 2022 2<sup>nd</sup> Term Textbooks and Workbooks (202111066F)

**\*\*Please select your purchase method (Tick the appropriate box)**

- ☐ Entrust bookstore to purchase (Please settle payment and submit the corresponding bank deposit slip / payment receipt as well as the book ordering form to class teacher **on or before 22<sup>nd</sup> November, 2021 (Monday).**)
- ☐ Purchase on parent's own at other bookstores (Please bring your own book ordering form to purchase required books at other bookstores before **15<sup>th</sup> December, 2021**)

**Please sign the eNotice in eClass.  
This printed reply slip does not have to be signed.**

Class: \_\_\_\_\_

Student's Name: \_\_\_\_\_ ( )

Parent's Name: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_

Date: \_\_\_\_\_